

# MEMBER DECLARATION ON BEHALF OF



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(COMPANY NAME) as per CIPC Registration

Specify if,

- I declare that all Principals of the Member Company whose details appear in this declaration comply with the Constitution and By-laws and have read and understand the Code of Conduct of Consulting Engineers South Africa
- I declare that my company complies with all applicable codes of conduct and integrity standards as a condition of membership. I am willing to provide any reasonable supporting evidence of this declaration, as and when requested for audit purposes. I commit to ensuring that all information submitted will remain accurate and up to date for the duration of this Annual Declaration period.
- The Member firm has **PROFESSIONAL INDEMNITY INSURANCE** as follows.  
The Member Company hereby declares and warrants that it maintains Professional Indemnity Insurance at not less than the prescribed minimum limit of Five Million Rand (*R5,000,000*) for any single claim. The Member Company further undertakes to ensure that its PI Insurance is always maintained at an adequate level, taking into account the nature, scope, and cumulative value of all projects for which it may be appointed.

Name of Insurer (Broker Identity Only): \_\_\_\_\_

Level of Cover: \_\_\_\_\_

***(PLEASE ATTACH A COPY OF THE FIRM'S CURRENT P.I. POLICY CERTIFICATE).***

- I hereby confirm that the term "Registered Principals" of the company, as defined in Clause 2.1.9 of the CESA Constitution, refers to an individual who holds an active professional registration with a professional body recognised by the South African Qualifications Authority (SAQA) or a similar recognised body outside of South Africa. Furthermore, such individuals must comply with the membership requirements outlined in Clause 1.7 of the CESA By-Laws.
- I confirm that the Principals and/or staff, who are registered persons, have the necessary qualifications and experience in respect of each of the fields of expertise claimed on in Question 4: Technical Director, Discipline Lead Persons
- I confirm that we have informed employees nominated in the Annual Declaration, that their personal information may be provided to CESA for membership and compliance purposes and that such information is supplied in accordance with POPIA.
- I confirm that all the Principals of the company have read and adhere to CESA's Management System Declarations concerning FIDIC Quality Management (QMS), FIDIC Project Sustainability Management (PSM) and FIDIC Integrity Management (FIMS) System.
- I confirm that the details of Principals (both Registered and Non-registered) and the number of personnel within the Member Company reflected are correct as at the date of this declaration.

Company Website Address: \_\_\_\_\_

**1. Designated Contact Persons:**

Where applicable, please provide the contact details of the person responsible for the following roles within the company:

**(Please update immediately when there are any changes to these contact persons over the course of any one year)**

<b>Function:</b>	<b>Name:</b>	<b>Tel:</b>	<b>E-Mail:</b>
Mandated Principal			
Office Operations Manager			
Finance			
Marketing & Communications			
Contractual Affairs / Procurement			
Young Professionals			
Talent Management			
Transformation / Diversity			

**2. Main Office Locations & Contact Persons, in each Province:**

Main Office: \_\_\_\_\_

Province: \_\_\_\_\_

City/Town: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Branch Office: \_\_\_\_\_

Province: \_\_\_\_\_

City/Town: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Branch Office: \_\_\_\_\_

Province: \_\_\_\_\_

City/Town: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Branch Office: \_\_\_\_\_

Province: \_\_\_\_\_

City/Town: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Branch Office: \_\_\_\_\_

Province: \_\_\_\_\_

City/Town: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Branch Office: \_\_\_\_\_

Province: \_\_\_\_\_

City/Town: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

**3. SA Full Time Staffing Profile: (Used for Industry Benchmarking & Subscription Determination)**

Occupational Levels	Male				Female				Foreign National		Total Staff
	A	C	I	W	A	C	I	W	Male	Female	
Top Management											
Senior Management (Professionally Registered, Built Environment & Other Professions)											
Qualified and Experienced Technical Staff (Professionally Registered, but categorised as Middle Management)											
Qualified Technical Staff (not professionally registered, categorised as Junior Staff)											
Non-Technical Support Staff											
Fixed Term Contract Employees (>six Months)											
Total Staff											

Black {A = African; C = Coloured; I = Indian} W = White

BY-LAW 5.7 READS AS FOLLOWS:

*“Should the Member so request, the Management shall calculate, subject to the approval of the Board, the annual subscription of a group of Firms as one Member.”*

We hereby request that the following firms be treated as one Member for subscription purposes:

**4. Technical Director Discipline Lead Persons:**

Discipline	Name of Professionally Registered Person Under Whose Supervision Work in this Discipline is Done	Email Address of Contact Person
<b>A. General Services</b>		
	Agricultural Engineering	
	Asset / Facilities / Maintenance Management	
	Building Services & Utilities	
	Chemical Engineering	
	Civil Engineering	
	Electrical Engineering	
	Electronic Engineering	
	Environment Engineering	
	Fire Engineering	
	Geotechnical Engineering	
	Industrial & Process Engineering	
	Marine Engineering	
	Materials Handling	
	Mechanical Engineering	
	Mechatronics Engineering	
	Metallurgy	
	Mining Engineering	
	Municipal Engineering	
	Project Management	
	Roads & Pavement Engineering	

	Structural Engineering		
	Township Services		
	Traffic Engineering		
	Transportation		
	Wastewater Treatment		
	Water Engineering		
	Water Treatment		
<b>B. Specialised Areas</b>			
	Airports		
	Architectural		
	Boilers & steam plant		
	Bridges		
	Coastal Engineering		
	Carbon Reduction and Climate Change		
	Dam Engineering		
	Dam Inspections		
	Data Centres		
	Environmental Impact Assessments & Management Plans		
	Expert Witness & Forensic Engineering		
	Fire detection systems		
	Fire protection systems		
	Green Building Systems		
	Healthcare Facilities		

	Heating, Ventilation & Air-Conditioning		
	Highway Engineering		
	Hydrogeology		
	Hydrology		
	Information & Communications Technology		
	Landfill Engineering		
	Landscape Architecture		
	Lifts, escalators, & hoists		
	Lighting Design		
	Mine Closure & Reclamation		
	Mine Tailings Dam Inspections		
	Pavement Management Systems		
	Permitting and Regulatory Compliance		
	Piped services and plant		
	Pipelines & Pump Stations		
	Ports & Harbours		
	Power generation (prime & standby)		
	Quantity Surveying and Cost Engineering		
	Railway Engineering		
	Refrigeration & Cold Rooms		
	Renewable Energy Systems		
	Retaining Structures		
	River Structures		

	Road Materials Laboratory Testing Services		
	Rural Development		
	SCADA, Control, & Instrumentation		
	Security, Access Control and Communications		
	Seismic Design		
	Soil & Groundwater Investigations		
	Substations & protection Systems		
	Tailings & Mine Waste Management		
	Temporary Works		
	Topographic Survey		
	Town Planning		
	Tunnels		
	Waste Management		
	Water Resources Management		
	Water Supply		
	Wet services		

**5. Company Information:**

1. Do you have a formalised Candidate/Mentoring Programme

Yes      No

2. Are you aware of the training available through the CESA School of Consulting Engineering

Yes      No

**6. Quality Management System:**

While certification to external standards such as ISO 9001 is not a prerequisite for membership, companies must demonstrate a willingness to implement CESA’s Quality, Integrity, and Project Sustainability Management Systems, which align with FIDIC principles and promote professional excellence and accountability within the industry.

6.1 Is your company’s Quality Management System (QMS) certified to any recognised standard (e.g., ISO 9001)?

Yes      No      If "Yes", specify the applicable standard/s: \_\_\_\_\_

6.2 If your QMS is certified, which accredited certification body issued the certification?

\_\_\_\_\_

6.3 Please provide the Quality Management System certificate number, as it appears on the certificate.

\_\_\_\_\_

6.3 Has your company engaged with the CESA/FIDIC Management Systems Documents (MSDs)?  
*Please select the option that best describes your status:*

Yes      No

**7. Documentation:**

Please provide a copy of the company's BBBEE certificate.

Please attach a copy of the CIPC Registration.

Please provide a copy of your PI

Full Name of Mandated Principal: \_\_\_\_\_  
(Block Letters):

Signature of Mandated Principal: \_\_\_\_\_

Date: \_\_\_\_\_

**8. CESA Transformation Stats**

To support industry-wide transparency and meaningful progress, CESA encourages all member firms to submit their transformation statistics. Your participation helps us accurately reflect the state of transformation within the consulting engineering sector, identify areas for improvement, and advocate effectively on behalf of our members. By providing this information, you contribute directly to a more inclusive, representative, and sustainable industry for all.

**INDUSTRY PROFILING OF MEMBERS**, please declare the following:

**8.1 BBBEE Profile** (Construction Sector Codes) (Ownership only)

**8.1.1** Please indicate whether your firm's black ownership is:

**8.1.2** Please indicate whether your firm's women ownership is:

**8.1.3** Please indicate whether your firm's black women ownership is:

**8.2 Turnover Category Only**

**8.2.1** Please indicate your firm's average annual turnover over the last 3 years:

**8.2.2** Please indicate your firm's turnover for the past year:

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**8.3 Scorecard or Affidavit-based**

**8.3.1** Please provide the firm's BBBEE status